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Approved For Release 2002/05/01 : CIA-RDP84-00499R000600040127-7

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MEMORANDUM FOR: Comptroller

27 SEP 1962

ATTENTION : Chief, Budget Division

SUBJECT : Ceiling Increase for Cable Secretariat-Message Center

REFERENCES : (1) Memorandum to DD/S from Executive Director dated 13 August 1962. Subject: Review of T/O for Cable Secretariat-Message Center.
(2) Memorandum for DD/S from D/Pers dated 20 September 1962. Subject: Same as Above with DD/S approval 25 September 1962 exclusive of ceiling adjustment.

1. This memorandum contains two recommendations for your approval. Such recommendations are contained in paragraph 4.

2. The attached documents contain Salary and Wage Division and Deputy Director (Support) approval of position titles and grades and organization changes. The questions concerning funds and ceiling increase are being referred to you for approval.

3. Implementation of the proposed reorganization of the Cable Secretariat-Message Center will result in an increase in average grade from 7.33 to 7.64 and

25X1A

4. It is recommended that (a) funds be made available to implement subject proposal and (b) the organizational ceiling authorization be increased from Justification is set forth in referenced memoranda.

FOR THE DIRECTOR OF PERSONNEL:

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Chief, Salary and Wage Division

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**Attachment
Referenced Memoranda**

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GROUP 1
Excluded from automatic
downgrading and
declassification

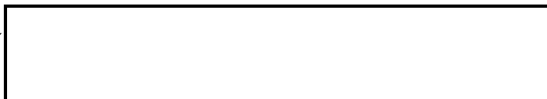
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SUBJECT: Ceiling Increase for Cable Secretariat-Message Center

The recommendations contained in paragraph 4 are approved.

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5 OCT 1962

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Comptroller

Date

Distribution:

- 0 & 1 - CP/SMD
- 1 - Comptroller
- 1 - Cable Sec. ✓
- 1 - D/Pers Chrono
- 2 - CP/SMD (w/h)

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